Xerox VersaLink C415 and C625 Install & Configuration Guide in T-Mobile Retail Stores (Manual Configuration)

Connecting to a printer via laptop crossover cable, if needed

- 1. After unboxing device, powering on and going through the onscreen steps. Leave device on DHCP
- 2. Connect laptop to machine directly with either patch cable or crossover, do NOT use a router or anything, just one cable direct into machine then power cycle printer, wait two minutes then Get the IP and subnet of the machine *wifi on laptop or any network connection needs to be disabled*
- 3. On your laptop, go to the network center in control panel
- 4. On the left side, click change adapter settings,
- 5. then open your Ethernet connection, then click properties, then open TCP/IP change from DHCP to Static, set your IP to be one off from printer (if printer is 10.10.10.10 set your laptop to 10.10.10.11), you can ignore the gateway and DNS. If you can't get a subnet, use 255.255.255.0.
- 6. Open the web browser and punch in IP of machine, the web interface of the device should open.
- 7. During setup of device in this method, Leave the device on DHCP, do not change the ipv4 to static.
- 8. Once all setup steps are completed and the device restarts, plug the device into the store's network. Once it obtains the new IPv4 settings, you can then change it to static and change the last octet to either 15,16,17 (whichever applies) via the touch screen or in store computer.

Part 1: Initial Setup and Login

Unboxing

- Unbox the machine and put it in place.
- Remove all the packing material.
- Plug in the power cord and patch(ethernet) cable.
- Power on the device.

Setup Wizard:

- Install using mobile phone > select no thanks
- Device profile > select done
- Additional install options > select next
- Choose a security template > select next
- Device setup complete > select restart

After the Device Restarts

Access device webpage on laptop via its current IP address

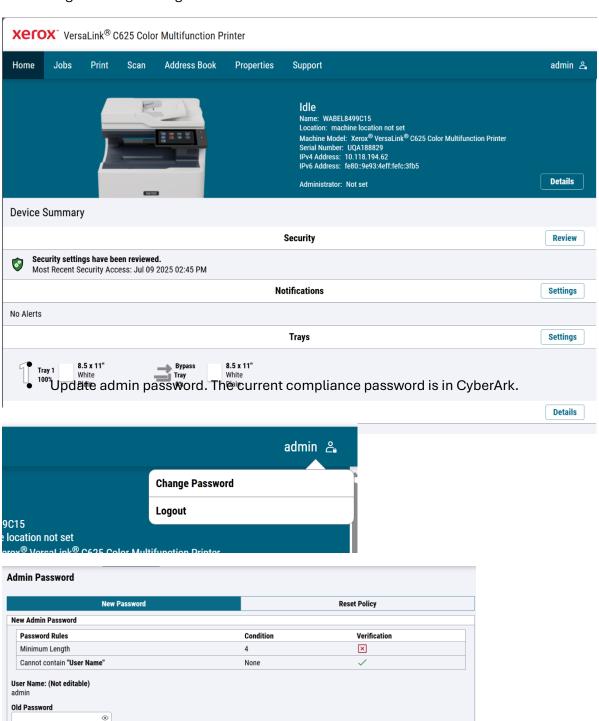
• Login as admin using the devices serial number

New Password

Retype password

•

Do not prompt to change admin password when set to factory default.



Undo Apply

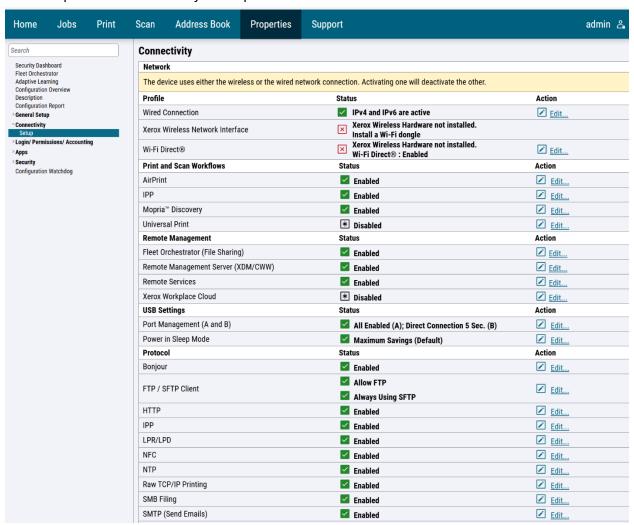
- Update device name and location under "Details".
 - o See **Set Host Name** for T-Mobile device naming convention

Description	
Identification	
Machine Model Xerox [®] VersaLink [®] C625 Color Multifunction Printer	Product Code/Serial Number: UQA188829
Device Name	Location
Identify this device (from other devices) across device services . Unique from <u>Host Name</u> .	machine location not set
WABEL8499C15	
Customer Asset Tag	Xerox Asset Tag
Organization Information	
Name	Unit
Geographic Location	
Coordinates must be entered using the "." (period) as the decimal point (e.g. 43.22245).	
(-90 to 90)	Longitude (-180 to 180)
	Apply

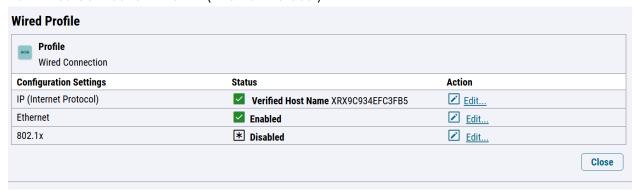
Part 2: Configuring Device Network Connectivity Settings

Update Static IP

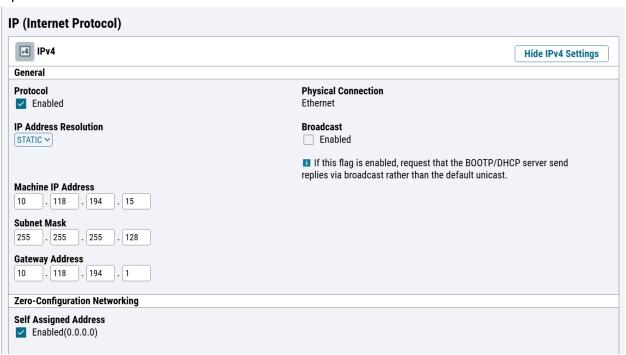
• Go to Properties > Connectivity > Setup



• Edit Wired Connection > Edit IP (Internet Protocol)



Update device static IP address

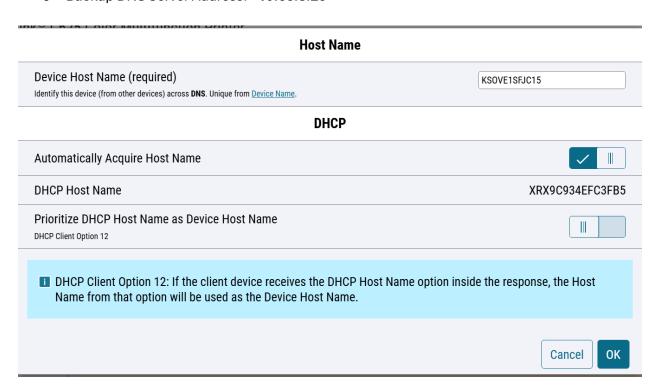


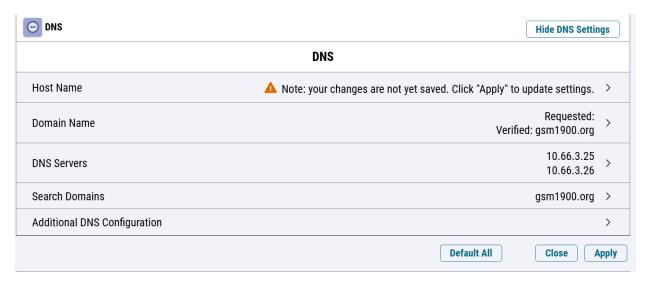
Update DNS Settings (Hostname, DNS server IPs, etc).

- Set Host name Follow T-Mobile naming convention. For Example:
 - o TNCLA951CC15.
 - TN state abbreviation
 - O CLA first 3 letter of the city
 - o 951C SAP #
 - **C Color printer**
 - o 15 last octet of Printer IP

Domain Name and DNS Server IPs

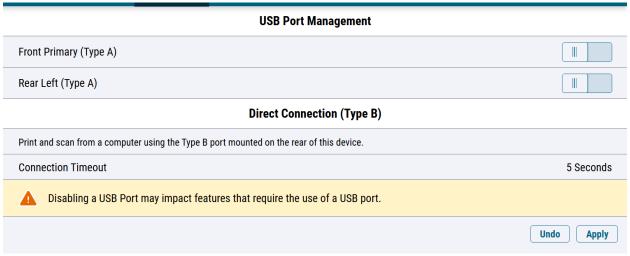
Set Host Name: gsm1900.org
 DNS Server Address: 10.66.3.25
 Backup DNS Server Address: 10.66.3.26





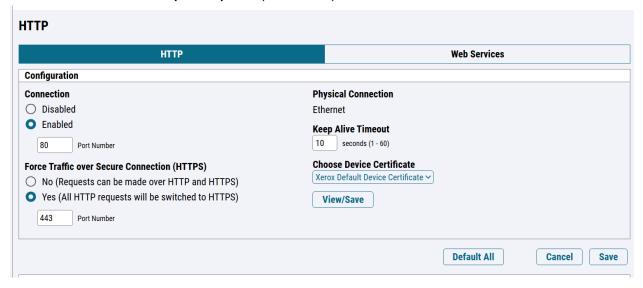
Turn Off USB Ports

Go back to Connectivity Setup > Under USB Settings > Select to edit Port Management (A and B) > Turn off both Front Primary (Type A) and Rear Left (Type A)



HTTPS

 Go back to Connectivity Setup > Under Protocol > Edit HTTP > Make sure Force Traffic over Secure Connection (HTTPS) is on (Select Yes)

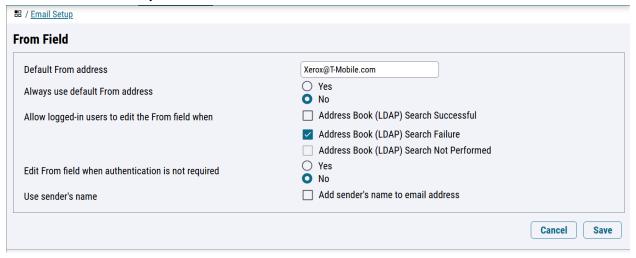


Setting up Email

Go to Apps > Email > Setup > Edit SMTP



• Go back to Email Setup > Edit From Field



Part 3: Other Device Settings

Hide All Apps Except for: Copy, Email, Jobs, and Device

• Go to Apps > Enablement > Only have Copy, Email, Jobs, and Device checked.



Print Settings

- Go to Apps > Printing > General > Uncheck Print Basic Report at Power on
- Under Held Job Policy > Check Allow 'Print on Alternate Paper' When job is 'Held for Resources'
- Under Banner Sheet > Check No for Print Banner Sheets



Date and Time

- Go to General Setup > Date and Time
 - Set Date and Time Setup to Manual
 - Set correct Date & Time and Time Zone

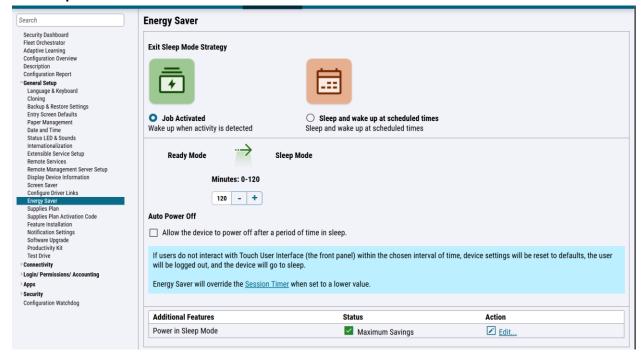
Or

- Leave Date and Time Setup as Automatic using NTP
- NTP server Settings > Select Host Name
 - Enter pool.ntp.org and time.google.com under Host Name: and Alternate Host
 Name:
 - o Leave the ports at 123
- Then select Manual Time Sync. Device may reboot.



Energy Saver Settings

- Go to General Setup > Energy Saver > Set to Job Activated
- Set Sleep Mode to 120 minutes



Test Print from Store REMO Tablets