



## 2025 - J.Crew - New Store 4129 Project Work Order

Trip:  
Scheduler:  
Created @ 08/12/25 09:26 C  
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1419 W Monroe Ave  
Lowell, AR 72745

[Subcontractor Job Update](#)

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<b>Job # / PO #:</b>	<b>112508 - 04129 - 1186907</b>	ETA:	08/18/25 07:00 C
Site:	J.Crew Factory 4129	ET C:	08/18/25 17:00 C
WJID:	1186907	Address:	68 70 The Crossing
CJID:	4129 - New Store Cabling		E-1 + E-2
Onsite Contact:			Chappaqua, NY 10514

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### Job Description:

Check in/out via text or call with Wachter PC Christian Wood at 479-616-3646 or Wachter PM Grayson Hunter - 479-879-6017

\*PLEASE BE SURE TO REFERENCE THE INSTALLATION GUIDE TO FULLY GRASP SOW\*

-Roughing in Cables and Labeling / Speaker & Wire install / J-Hook install (If needed)

-IT Rack buildout:

(1) Swing frame rack. Mounted to a plywood backboard supplied by GC.

All bonding connections required for racks, cabinets, ladder tray, etc. will be done using #6AWG bonding conductor terminated with 2-hole compression type lugs.

Network Connectivity:

1. (1) 48-Port patch panel.

2. (1) Switch (J.Crew provided for Phase 2)

3. (1) Router (J.Crew provided for Phase 2)

4. (1) APC UPS

5. (6) Wireless Access Point (J.Crew provided for Phase 2)

Install/Dress-in patch cords from patch panel to switch, in length and color as shown in the provided list of materials.

Phase TWO:

1. Install and set up J.Crew Store Equipment (quantity to be provided)

- HP Engage Flex Pro POS Server w/ Monitor

- E285 Verifone Payment Device

- Epson TM30 Printer

- HP RP1 Elite 3000 POS Terminal

- MX925 POS VeriFones
- Granite - IP Phones
- Meraki MG21 Cellular Gateway
- Meraki MX65 Router
- Meraki MS225 – 48 Port Switch
- Meraki MR44 - Access Points
- Orbit 8 - ShopperTrak
- Speakers & Volume Control
- Dell Optiplex 3280 PC

- Hp M426 Multifunction Printer

- Stingray in-store Music Player

2. Working with J.Crew IT to ensure all store equipment is working

- Call Joey (J.Crew IT) at 347-814-2992 during this phase. Their team will work with you and make sure the store equipment is running properly.

See J.Crew install guide for reference & photos.

Email photo's & completed work order as attachments at the end of each workday to [JCrewSupport@wachter.com](mailto:JCrewSupport@wachter.com)

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#### **Escalation Contacts**

First point of contact should be Wachter Helpdesk or Dispatch (Check In/Check Out). If you do not receive a response in a timely manner or you need to escalate, please use the contacts below, starting with the Project Coordinator.

1. Project Coordinator      Christian Wood      **Office:** 4795881533 **Mobile:** 479-616-3646 **Email:** christian.wood@wachter.com

2. PM 1	Gray Hunter	Office:	Mobile: 4798796017	Email: grayson.hunter@wachter.cor
3. PM 2		Office:	Mobile:	Email:
4. Enterprise Account Mgr Leigh Ann Heaton		Office:	Mobile: 4798791830	Email: leighann.heaton@wachter.cc

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Time of release (specify AM / PM):

\_\_\_\_\_

Full name of helpdesk contact who released you:

\_\_\_\_\_

On-site manager verification performed by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Title

Technician Name:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Title

Work order generated on 08/12/25 14:30 C by Wood, Christian

Hour Labor: \_\_\_\_\_

Travel: \_\_\_\_\_

Detailed Description of Work:

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Materials Used			
Description	Quantity	Price Each	Total

No Equipment Rentals

There are no equipment rentals configured.  
Custom Fields

There are no custom fields configured.

No Job Tasks

There are no Job Tasks configured.

Please submit invoices electronically to:  
wachter.ap@wachter.com  
or mail to:  
  
16001 West 99th Street  
Lenexa, KS 66219  
(913) 541-2500