

**The United States Air Force Academy (USAFA)**

**Performance Work Statement (PWS)**

**Madera Cyber Innovation Center Display Installation**

**PM/FSM approves the PWS by signing and certifying the contents as written meet the needs of the requiring activity.**

**(30 January 2025)**

**DESCRIPTION OF SERVICES / GENERAL INFORMATION**

The Madera Cyber Innovation Center requires displays be mounted throughout the building. USAF Academy will provide the mounting equipment (mounts, TV carts) and displays. Mounting equipment will be staged in their assembly location, room by room, in their original packaging. An Air Force Program Manager will be on side during installation.

* 1. General: This is a non-personnel services contract to provide Madera Cyber Innovation Center Display Installation. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government.
	2. Description of Services/Introduction: The contractor shall provide all supervision, personnel, equipment, facilities, materials, supplies, tools, transportation, vehicles and other items and non-personal services necessary to perform Madera Cyber Innovation Center Display Installation as defined in this PWS except for those items specified as government furnished property (GFP) and services. The contractor shall perform to the standards in this contract.
	3. Background. Displays need mounted throughout the Madera Center; the mounts will be installed to walls and carts, and displays will be mounted to this existing equipment. The Contractor shall supply all tools necessary to install display mounting hardware and displays; these tools include, but may not be limited to ladders, power drills, drill bits, levels, etc. The Contractor will unbox mounts and displays, install the mounts to walls, mount the displays to the mounts, and clean up all boxing materials after installationin accordance with (IAW) the below requirements.
	4. Contractor Identification. All Contractor personnel shall wear a Government issued badge at all times to identify themselves as a Contractor employee. Contractor employees shall identify themselves as being a Contractor when attending meetings, answering Government telephones, responding to emails and working in other situations where their Contractor status is not obvious to third parties (e.g., clients, vendors, customers, public contacts, etc.) to avoid creating an impression that they are Government officials.
	5. Dress code. Contractor personnel shall be professional in appearance and suitable for the occasion and environment. In support of some work requirements, the contractor may be required to dress business professional (i.e. funerals, formal USAFA events). These work requirements which require business professional dress may be at the request of the Contracting Officer (CO) or the designated Contracting Officer Representative (COR).
	6. Threats to General Well Being. The Government reserves the right to direct the removal of Contractor personnel for misconduct or security reasons. This action does not relieve the Contractor from total performance of the program tasks specified herein.
	7. Hiring of U.S. Government Employees. The Contractor shall not employ any person who is an employee of the US Government if employing that person would create a conflict of interest, or the appearance of a conflict of interest. The Contractor shall comply with the Joint Ethics Regulation (JER) in regard to the employment of current and/or former Government employees. The Contractor shall not employ any person who is an employee of the Department of the Air Force, either military or civilian, unless such person seeks and receives proper approval. The Contractor shall not employ any person who is an employee of the Department of the Air Force if such employment would be contrary to the policies in AFI 64-106 Air Force Industrial Labor Relations Activities paragraph 3. The Contractor is prohibited from employing off-duty Government COR(s) who are managing any contracts or subcontracts awarded to the Contractor. The abrupt absence of any Contractor personnel does not at any time constitute an excuse for nonperformance under this contract.
	8. Adverse Weather Conditions. The Contractor shall coordinate with the COR concerning performance of PWS requirements during adverse weather conditions. Delayed reporting or early release (for Government employees) does not relieve the Contractor of PWS performance.
	9. Core Hours of Operation. The Contractor shall perform all PWS requirements during USAFA core operating hours, which are 7:30 to 4:30, Monday through Friday.
	10. Work Environment. Missions are frequently interrupted by base exercises or actual ongoing base security events. The Contractor is required to participate in all exercises.
	11. Federal Holidays. The following Federal Holidays are observed by USAFA but may not always be observed by the Contractor due to mission needs.

# New Year’s Day, January 1st or the Friday preceding or Monday following

# Martin Luther King’s Birthday, 3rd Monday in January

# President’s Day, 3rd Monday in February

# Memorial Day, Last Monday in May

# Juneteenth, June 19th or the Friday preceding or Monday following

# Independence Day, July 4th or the Friday preceding or Monday following

# Labor Day, 1st Monday in September

# Columbus Day, 2nd Monday in October

# Veteran’s Day, November 11th or the Friday preceding or Monday following

# Thanksgiving Day, 4th Thursday in November

# Christmas Day, 25th December

* 1. Contractor/Personal Furnished Vehicles. The Contractor shall furnish all vehicles required to perform the services identified in this PWS.
	2. Government Furnished Facilities. Contractor shall utilize Government furnished facilities in the performance of this requirement.
	3. Information Resources. The Government will provide access to Government staff and pertinent information for this contract. The Government will provide the Contractor copies of, or access to, all required directives, publications and documents. All documentation provided to the Contractor shall remain the property of the Government and shall be returned upon completion of this contract.
	4. Controlled Unclassified Information: If the Contractor determines that unauthorized personnel have accessed CUI, the contract manager shall immediately notify the COR and fully cooperate with any investigation. Contractor shall comply with DoD Manual 5400.07 Freedom of Information Act (FOIA) Program, 4.1., and DODI 5200.48 Controlled Unclassified Information. These instructions and manuals establish policy and procedures for the disclosure of records to the public and for marking, handling, transmitting, and safeguarding CUI material.
	5. **INSTALLATION OF DISPLAYS**
	6. Contractor shall supply all tools necessary to install display mounting hardware and displays; these tools include, but may not be limited to ladders, power drills, drill bits, levels, etc.
	7. No wireless devices in escort-only zones: Room 115, 119, and 120 are designated as escort only and emanation free. No wireless emitting or recording devices (phones, smart watches, Bluetooth, or other wireless technology) are permitted in those areas and will remain outside. Contractor personnel will be escorted and monitored during installation in these rooms.
	8. **GROUND FLOOR (APPENDIX 1)**
		1. **Cross Domain Lab – 115**
			1. **Equipment/Displays**
				1. 3 TV mounts
				2. 3 75” displays
			2. **Installation.**
				1. TVs. Western wall. 3 TV’s will be installed with the bottom edge of the TV 3’ from the floor. 2 TV will be equally spaced between the door and the support beam. 1 TV will be centered between the support beam and side wall.
		2. **Conference Room – 117**
			1. **Equipment/Displays**
				1. 1 TV mount
				2. 1 75” displays
			2. **Installation**
				1. TVs. Western Wall. 1 TVs will be installed with the bottom edge 2.5’ from the floor. TV will be centered between the pillar and the wall.
		3. **Office and Design area – 119**
			1. **Equipment/Displays**
				1. 1 TV mount
				2. 1 75” displays
			2. **Installation**
				1. TVs. Southern Wall. 1 TVs will be installed with the bottom edge 5’ from the floor. TV will be centered between the line created by the meeting of the two L-desks
		4. **Decision Support Lab - 120**
			1. **Equipment/Displays**
				1. 4 TV mount
				2. 4 75” displays
			2. **Installation**.
				1. TVs. Western wall. 3 TVs will be installed with the bottom edge 3’ from the floor. 2 TVs equally spaced between the door and the support beam. 1 TV centered between the support beam and the southern wall outcropping. TVs and mounting hardware will be staged below their approximate location.
				2. TVs. Eastern wall. 1 TVs will be installed with the bottom edge 3’ from the floor. The TV will be centered between the beam and the edge of the wall. TVs and mounting hardware will be staged below their approximate location.
	9. **SECOND FLOOR (APPENDIX 1)**
		1. **Cyber security Networking, Radio Frequency and Telecom lab 206**
			1. **Equipment/Displays**
				1. 1 TV mount
				2. 1 75” display
			2. **Installation.**
				1. Southern wall. 1 TV will be installed with the bottom edge 5’ from the floor. TV will be centered on the Southern Wall
		2. **Corridor, 209**
			1. **Equipment/Displays**
				1. 2 TV mount
				2. 2 75” display
			2. **Installation.**
				1. Western Wall. Opposite the grand central staircase are 2 indentations in the wood paneling for large format displays on either side of the hallway to the elevator/bathrooms. 1 TV will be installed centered on the left
		3. **Open Collaboration, Room 215**
			1. **Equipment/Displays**
				1. 1 TV mount
				2. 1 75” display
			2. **Installation.**
				1. Southern wall. 1 TV will be installed with the bottom edge 3’ from the floor. TV will be centered on the Southern Wall
		4. **Digital Forensic and Reverse Engineering lab, Room 217 to include:**
			1. **Equipment/Displays**
				1. 2 TV mount
				2. 2 75” display
			2. **Installation.**
				1. Eastern wall. 2 TVs will be installed with the bottom edge 5’ from the floor. TVs will be spaced evenly on the Eastern Wall
		5. **Industrial Control Systems room 218 to include:**
			1. **Equipment/Displays**
				1. 1 TV mount
				2. 1 75” display
			2. **Installation.**
				1. Western wall. 1 TV will be installed with the bottom edge 5’ from the floor. TV will be centered on the southern wall.
		6. **Cyber City 219**
			1. **Equipment/Displays**
				1. 1 TV mount
				2. 1 75” display
			2. **Installation.**
				1. Northern wall. 1 TV will be installed with the bottom edge 4’ from the floored. Left side of the TV will be 2’ from the western collapsing wall.
		7. **Conference Room 222**
			1. **Equipment/Displays**
				1. 1 TV mounts
				2. 1 75” display
			2. **Installation**.
				1. Northern wall. 1 TV will be installed with the bottom edge 3’ from the floor. TV will be centered on the Northern wall.
		8. **Classroom 223**
			1. **Equipment/Displays**
				1. 2 TV mount
				2. 5 75” display
				3. 3 rolling TV carts
		9. **Installation.**
			+ 1. Northern wall. 2 TV will be installed with the bottom edge 3’ from the floor. TVs will be equally spaced on the northern wall.
				2. TV cart. 3 TV carts will be unboxed and assembled. 3 TVs will be mounted to the assembled TV carts.
		10. **Classroom 225**
			1. **Equipment/Displays**
				1. 1 75” display
				2. 1 rolling TV carts
			2. **Installation.**
				1. TV cart. 1 TV cart will be unboxed and assembled. 1 TVs will be mounted to the assembled TV carts.
		11. **Classroom 226**
			1. **Equipment/Displays**
				1. 1 TV mounts
				2. 1 rolling TV carts
			2. **Installation.**
				1. TV cart. 1 TV cart will be unboxed and assembled. 1 TV will be mounted to the assembled TV cart.
	10. **3RD FLOOR (APPENDIX 1)**
		1. **CyberWorx Open Collaboration – 301**
			1. **Equipment/Displays**
				1. 3 75” display
				2. 3 Rolling TV carts
		2. **Installation.**
			+ 1. TV cart. 2 TV carts will be unboxed and assembled. 1 TVs will be mounted to each TV cart.
		3. **Conference room 302**
			1. **Equipment/Displays**
				1. 6 TV mounts
				2. 6 55” displays
			2. **Installation.**
				1. TVs. North wall will be placed first; mounting hardware for 3 TVs will be placed in the indented/cutout areas within the stainless-steel sound baffles. TVs will be mounted level and equidistant from each other in these cutouts, obscuring mounting hardware.
				2. TVs, South wall; 3 TVs will be placed directly across from north wall TVs at same height and location opposite the north wall TVs.
		4. **Cadet Lounge – 310**
			1. **Equipment/Displays**
				1. 1 TV mounts
				2. 1 75” displays
			2. **Installation.**
				1. TVs. West Wall. Mounting hardware for TV will be centered between the edge of the door and the kitchen countertop 3’ from the ground.
		5. **Cyber Policy Law – 312**
			1. **Equipment/Displays**
				1. 3 TV mounts
				2. 3 55” displays
			2. **Installation.**
				1. TVs. South wall. Mounting hardware for 3 TVs will be placed in the indented/cutout areas within the stainless-steel sound baffles. TVs will be mounted level and equidistant from each other in these cutouts, obscuring the mounting hardware
		6. **Collaboration – 318**
			1. **Equipment/Displays**
				1. 2 75” display
				2. 2 rolling TV carts
			2. **Installation.**
				1. TV cart. 2 TV carts will be unboxed and assembled. 1 TV will be mounted to each assembled TV cart.
		7. **Classroom 324**
			1. **Equipment/Displays**
				1. 1 75” display
				2. 1 rolling TV carts
			2. **Installation.**
				1. TV cart. 1 TV carts will be unboxed and assembled. 1 TV will be mounted to each assembled TV cart.
		8. **Classroom 325**
			1. **Equipment/Displays**
				1. 1 75” display
				2. 1 TV mounts
				3. 1 rolling TV carts
			2. **Installation.**
				1. TV cart. 1 TV cart will be unboxed and assembled. 1 TV will be mounted to the assembled TV cart.
		9. **Collaboration 401**
			1. **Equipment/Displays**
				1. 1 75” display
				2. 1 rolling TV carts
			2. **Installation.**
				1. TV cart. 1 TV cart will be unboxed and assembled. 1 TV will be mounted to the assembled TV cart.
1. **SERVICES** **SUMMARY (SS) (This is mandatory)**

|  |  |  |  |
| --- | --- | --- | --- |
| SS Item Number | Performance Objective | Paragraph | Threshold |
| SS-1 | The Contractor shall perform all work IAW ESI Contract #  | 1.21 | 100% Performance |

* 1. ***REQUIREMENTS***
		1. *All deviations from the specifications in this Performance Work Statement a required to be noted as exceptions on a separate page in the quote package from the vendor.*
		2. *There is no mounting hardware installed currently in the building.*
		3. *The contractor shall coordinate all installation with the Air Force Project Manager*
		4. *The Air Force Project Manager shall provide a map of the install locations with associated legend to accompany the Performance Work Statement to the awarded vendor.*
	2. ***GENERAL PROVISIONS***
		1. *The work area will be confined to the applicable areas shown on Appendices 1.*
	3. ***SPECIFIC REQUIREMENTS***
		1. *Coordinate work schedules with the USAFA Project Manager at least two (2) weeks in advance.*
		2. *Any exceptions to this Performance Work Statement must be detailed in the contractor proposal.*
	4. ***BADGING:***
		1. *All contractor personnel shall have passes/badges obtained in accordance with USAFA procedures, no later than one (1) day prior to start of on-site work.*
	5. ***ADDITIONAL CONSIDERATIONS:***
		1. *The Contractor shall be responsible for all measurements of the site necessary to complete the installation.*
		2. *The Contractor shall be responsible for any clean up associated unboxing and installation of hardware and displays.*
		3. *The Contractor will be responsible for any damages to the building, its floors, its walls, etc. Any damages incurred by the Contractor shall be repaired at the cost of the Contractor.*
1. **GOVERNMENT FURNISHED PROPERTY (GFP)**
	1. There is no GFP associated with this service requirement.