

Documented Quote



DQ 2026000187

Fiber Link Installation and Legacy Cable Decommissioning

November 5, 2025

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1. SOLICITATION INFORMATION

A. Introduction

On behalf of the State of Colorado, the Community College of Aurora (CCA) is issuing this Documented Quote for **Fiber Link Installation and Legacy Cable Decommissioning**

B. Background, Overview and Goals

Background

The Community College of Aurora (CCA) IT Department is currently undergoing a strategic infrastructure modernization initiative. As part of this effort, the department is decommissioning outdated coaxial and telecom cabling systems that no longer meet the reliability standards required for today's network infrastructure.

This modernization is a key component of a broader plan to enhance network resilience, streamline connectivity, and prepare the campus for future technology upgrades.

Overview

This Documented Quote outlines the key responsibilities assigned to the selected vendor to successfully fulfill the defined scope of the project. The work includes:

- **Cable Removal:** Complete demolition and cleanup of legacy coaxial and telecom systems, starting from the main closet and extending to all associated rooms. All cabling and related infrastructure must be fully removed from the closet to the rooms.
- **Fiber Patch Panel:** Installation of a new enclosure to house both existing and new fiber connections, located adjacent to the demarcation closet.
- **Fiber Link:** Install a new 42-strand single-mode fiber link between Room A107G and Room A201K. The total length of the fiber run is approximately 140 feet. This installation should include all necessary components to interconnect both the IDF and MDF.
- **Install low-voltage CAT6 cabling** from Room A107G to Room A201K, totaling 12 Ethernet runs, each approximately 140 feet in length.

Goals

- Modernize Infrastructure by replacing outdated cabling with high-performance fiber optics.
- Improve Network Reliability and reduce maintenance complexity.
- Support Future Growth with scalable and resilient connectivity solutions.
- Align with Strategic IT Objectives including redundancy, disaster recovery

readiness, and long-term technology planning.

C. Anticipated Term

- i. The anticipated term of the Contract or Purchase Order resulting from the award of this solicitation is **1 Month**
- i. The State is not responsible for any goods delivered or services performed by the awarded Respondent without a State issued Contract or Purchase Order.

D. Schedule of Activities

- i. This Schedule of Activities is for information and planning purposes only. Schedules for Activities listed as “Estimated” may be subject to change depending on the needs of the State. All times are stated in Mountain Time (MT), as adjusted for daylight savings.
 - a. The date of publication for this solicitation on Colorado VSS is Wednesday, November 5, 2025
 - b. Written inquiries must be submitted to Charles Robinson at Charles.Robinson@CCAurora.edu no later than Wednesday, November 7th, 2025, at 12:00PM local time.
 - c. All quotes must be submitted in the method described below no later than Wednesday, November 12, 2025, at 12:00PM MT
 - d. The estimated date for award selection and notification is Thursday, November 13, 2025
 - e. The desired Contract or Purchase Order start date is Friday, November 14, 2025.

E. Procurement Point of Contact

- i. The State's sole point of contact for this solicitation is Charles Robinson, Procurement & Contracts Administrator, who may be reached via email at Charles.robinson@ccaaurora.edu, or via phone at (303) 360-4713

F. Respondent Inquiries

- i. Respondents may submit written inquiries via email concerning this solicitation to obtain clarifications. The State, in its sole discretion, may or may not accept inquiries received after the date and time indicated on the Schedule of Activities.
- ii. Send all inquiries to the Procurement Point of Contact listed above. Inquiries should be clearly marked with the solicitation number and title. Where appropriate, inquiries should include references to any relevant Section and paragraph of the solicitation.
- iii. Responses to Respondent inquiries will be published on Colorado VSS collectively, as an amendment to the solicitation. Respondents shall not rely on any verbal statements that alter any specification or other term or condition of the solicitation. Such changes are valid only if provided in writing by the Procurement Contact.

2. REQUIREMENTS

A. Accessibility Requirements

- i. All work performed as a result of this solicitation must comply with all applicable provisions of §§24-85-101, C.R.S., et seq., and the *Accessibility Standards for Individuals with a Disability*, as established by the Office Of Information Technology pursuant to §24-85-103 (2.5), C.R.S. and 3) all State of Colorado technology standards related to technology accessibility and with Level AA of the most current version of the Web Content Accessibility Guidelines (WCAG), incorporated in the State of Colorado technology standards.

B. Insurance Requirements (if applicable)

When the solicitation and purchase involves services or on-site installation, the awarded vendor shall submit a Certificate of Insurance in the minimum state-prescribed limits no later than five days prior to beginning work. Specific requirements may be obtained through the Purchasing Department. The certificate shall list Community College of Aurora as both Certificate Holder and Additional Insured.

C. Mandatory/Minimum Requirements

- i. Vendors must have experience in similar projects and knowledge of working with institutions of Higher Education.
- ii. Vendor must have experience working on the CCA CentreTech Campus

SCOPE OF WORK/SPECIFICATIONS

The project will take place at the CentreTech Campus, located at 16000 E. CentreTech Parkway, Aurora, CO 80011, specifically in the Administration Building, Rooms 107G and 201X, and will extend into additional areas of the building.

Work to be completed:

- Cable Removal: Complete demolition and cleanup of legacy coaxial and telecom systems, starting from the main closet and extending to all associated rooms. All cabling and related infrastructure must be fully removed from the closet to the rooms.
- Fiber Patch Panel: Installation of a new enclosure to house both existing and new fiber connections, located adjacent to the demarcation closet.
- Fiber Link: Install a new 42-strand single-mode fiber link between Room A107G and Room A201K. The total length of the fiber run is approximately 140 feet. This installation should include all necessary components to interconnect both
- Install low-voltage CAT6 cabling from Room A107G to Room A201K, totaling 12 Ethernet runs, each approximately 140 feet in length.

3. QUOTE SUBMISSION INFORMATION

A. Email Quote Submission Instructions

- i. Respondents shall submit Quotes via email to the Procurement Point of Contact identified above. Bids submitted through Colorado VSS will only be accepted at the sole discretion of the State. **Email is the official submission method.** The Quote submission email should include the subject line "Quote submission from (Insert Respondent Name) for DQ 2026000187 Fiber Link Installation and Legacy Cable Decommissioning
- ii. Quotes should be included as one or more attachments of commonly accessible file types.
- iii. Vendor Information Page and W9 must be included.

B. Timeliness of Quote Submission

A Quote received after the submission deadline may, at the sole discretion of the State, be rejected without further consideration.

C. Quote Format and Content

- i. Provide pricing for specifications listed. When the quotation of equivalent product or service will be considered, (as indicated on page one of this documented quote form), the college will solely determine if the offered product /service is equivalent. The college will solely determine if the offering is suitable for the needs of the college.
- ii. See attached Price List

D. Pricing

- i. Proposed pricing must remain firm during the initial term of the Contract or Purchase Order.
- ii. Pricing must include any fees associated with the delivery of goods or services, including, but not limited to, shipping and installation.
- iii. Estimated bid prices are not acceptable. Prices quoted must be all-inclusive including freight. No fees, other than those quoted in bid response will be allowed.

- iv. CCA reserves the right to adjust quantities stated in this solicitation. Available funding versus prices bid may affect actual quantities ordered. CCA may choose to increase or decrease quantities stated in the documents depending on the circumstance. CCA is not obligated to place any order for a given amount subsequent to the award of this solicitation. CCA may use any stated estimated quantities in the award evaluation process. In no event shall CCA be liable for payments in excess of the amount due for quantities of goods or services actually ordered.
- v. CCA reserves the right to purchase additional equipment at quoted or current market prices, whichever amount is lesser.

4. AWARD

A. Basis for Award (See Procurement Rule R-24-103-204-01)

- i. CCA reserves the right to reject any or all bids or portions thereof, to waive any informalities or irregularities in the proposals received, and to approve bid awards in total or in part. CCA will be the sole judge in determining the acceptability of an offer and in determining compliance with bid specifications, and may compare the relative value of competing responses, not solely on price. Other considerations may include, but are not limited to, sample quality, and lead time for delivery. Choice of vendor will be based on which acceptable response is most advantageous to the interests of Community College of Aurora and the State of Colorado, price/cost being the primary consideration. Award may be to more than one vendor at the sole discretion of the college. Purchases funded by grants, are subject to all applicable grant rules. Potential awardees will be vetted with Federal, State, or other grant systems. If the college determines that the vendor is not in good standing the vendor will be disqualified. The determination will be at the sole discretion of the college. CCA reserves the right to issue single or multiple vendor awards depending on the specifications and goals. Awards will be made on the basis of the quote most beneficial to CCA.

- ii. “Acceptable” means that the goods or services submitted in the Respondent’s Quote will meet the state’s needs, and that the price is fair and reasonable. The determination of whether a Respondent’s Quote is acceptable is solely within the State’s discretion.
- iii. The initial term of the awarded solicitation is anticipated to begin on November 14, 2025 and end February 27, 2026. This solicitation may be renewed for up to (4) four additional one-year periods at the sole discretion of the State. The total duration of the Contract, including all options, is not anticipated to exceed five (5) years.
- iv. The State may extend the Contract beyond the anticipated term in accordance with the Colorado Procurement Code, and in the event that the State determines an extension is necessary.

B. Negotiations

The State may negotiate with any Respondent to clarify the Respondent’s Quote or to effect modifications that will make the Quote Acceptable or more advantageous to the State; however, any requirements identified in this solicitation may not be negotiated. Reference Procurement Rule R-24-103-204-01(d).

C. Single Quote

If only one Quote is received in response to this solicitation, an award may be made to the single Respondent if the procurement official finds that the price submitted is fair and reasonable and that other prospective Respondents had reasonable opportunity to respond to the solicitation. If the price submitted is not fair and reasonable and there is not adequate time for re-solicitation, the procurement official may enter into competitive negotiations in accordance with Procurement Rule R-24-103-208-02.

D. Notice of Award

A notice of the intent to award will be announced on Colorado VSS.

E. Documents After Award

Prior to Contract or Purchase Order execution, the awarded Respondent must

provide the State with proof of Good Standing with the Colorado Secretary of State and an insurance certificate documenting coverage as required by the Contract or Purchase Order.

5. GENERAL ADMINISTRATIVE INFORMATION

A. Colorado Vendor Self Service

- i. This solicitation is being published on [Colorado Vendor Self Service](#) (Colorado VSS), so that Offerors who have an interest may submit a proposal in accordance with the terms of this solicitation.
 - a. Vendors can self-register for this system free of charge or may click on “Public Access” on the website to view solicitation documents and modifications without registering. Vendors are encouraged but not required to register prior to or at the time they submit their response. The State also recommends that interested vendors check Colorado VSS on a regular basis throughout this solicitation process.

B. Modifications and/or Supplemental Information to the Solicitation

- i. Any modifications, amendments or supplemental information to the solicitation will be published on Colorado VSS. A modification notice will be published on Colorado VSS in the event that it becomes necessary to revise any part of this solicitation.
- ii. It is the Respondent’s sole responsibility to check Colorado VSS on a regular basis, prior to the Quote submission deadline, as this is the primary means for communicating any clarifications or changes to solicitation content, timeline and/or requirements.

C. Solicitation Cancellation and/or Rejection of Quotes

- i. In accordance with §24-103-301, C.R.S., and the related Procurement Rules, the State may cancel this solicitation, or any and all Quotes may be rejected in whole or in part, without penalty, at any time before a Contract or purchase order is executed, when it is in the best interest of the State. The reason and documentation supporting the decision to cancel the solicitation or reject Quote(s) shall remain confidential for the lesser of six months or

until a Contract or purchase order is awarded by the State. Reference Procurement Rule R-24-101-401-05.

- ii. If the solicitation is canceled after Quotes are received, the Quotes that have been opened shall be retained in the procurement record, or if unopened, they will be disposed of or returned to the Respondent upon request at the Respondents' expense.
- iii. A bid with missing or inconsistent information may be considered non-responsive and may not be evaluated.

D. Modifications or Withdrawal of Quotes

A Respondent may modify or withdraw its Quote by written notice to the Procurement Contact prior to the established Quote submission deadline. Withdrawal of a Respondent's Quote following the Quote submission deadline and prior to award, may be allowed, in the State's discretion. Withdrawal of a Respondent's Quote after award is not allowed. Reference Procurement Rules R-24-103-201-08 and R-24-103-201-09.

E. Mistake and Minor Informalities in Respondent Quotes

In certain circumstances, a Respondent may correct a mistake(s) in its Quote and/or the State may waive minor informalities. Reference Procurement Rule R-24-103-201-08.

F. News Releases and Announcements

Respondents shall not issue any news releases, communications or announcements of any kind pertaining to this solicitation, without prior written approval by the State.

G. Not a Legally Binding Offer

Neither this solicitation nor a Respondent's Quote submitted in response to this solicitation constitute a legally binding offer. Reference Procurement Rule R-24-103-204-01(b).

H. Respondent Quote Content

The contents of the Quote of the awarded Respondent and any modifications to

the Quote negotiated by the State included in the resulting Contract or Purchase Order will become contractual obligations. Failure of the awarded Respondent to accept these obligations may result in cancellation of the award to that Respondent.

I. Quote Response Material Ownership

All material submitted in response to this solicitation becomes property of the State.

J. Certification of Independent Price Determination

By submitting a Quote, the Respondent certifies that the prices and other terms in the Quote have been arrived at independently without any consultation, communication, agreement with, or knowledge of the contents of the Quote by any other competing Respondent. For purposes of this paragraph, "consultation, communication, agreement with, or knowledge" does not include knowledge of prices or terms gained through availability of established price lists or catalogues made available to the public by the competing Respondents. No attempt has been made or will be made by the Respondent to induce any other person or firm to submit or not to submit a Quote for restricting competition. Reference §6-4-101, C.R.S., et seq., (Colorado Antitrust Act of 1992) as amended.

K. Submission of Confidential or Proprietary Information

- i. The State of Colorado is subject to the requirements of §24-72-200.1, C.R.S., et seq., Colorado Open Records Act.
- ii. A Respondent may submit, as a part of its Quote, a written request for classification of certain portions of the Quote as a trade secret or other confidential or proprietary information. Material for which the Respondent is requesting confidentiality shall be readily identifiable and separated from other portions of the Quote to facilitate public inspection of the non-confidential portion of the Quote. Commingling of confidential and non-confidential information is not acceptable. Neither price information nor any information that will be included in a resulting Contract or purchase order will be considered confidential.

- iii. The Respondent must include the rationale for any request to classify portions as a trade secret or confidential or proprietary, including references to the authority that allows for such treatment.
 - iv. A complete redacted Quote response should also be included along with an unredacted Quote and confidentiality justification.
 - v. In no event shall an entire Quote be classified as confidential. The Procurement Official or his or her designee shall determine if the information identified in the Respondent's request is exempt from disclosure in accordance with §24-72-204, C.R.S., and shall inform the Respondent in writing of his or her determination. If the Respondent does not agree with the determination, the Respondent may protest the determination in accordance with article 109 of the Colorado Procurement Code and the terms of this solicitation. Reference Procurement Rule R-24-101-401-03.
 - vi. Any additional Respondent information, which may be part of the evaluation/negotiation process and for which a Respondent claims confidentiality, is subject to the same requirements and processes identified above.
- L. Modifications to the State Contract
- i. Respondents are instructed to review the attached draft Contract and submit any proposed modifications or redlines with their Quote. The decision to reject, accept, or further negotiate any requested changes will be at State's discretion. If a Respondent normally seeks counsel on Contract terms, they are advised to do so before submitting a Quote in response to this solicitation.
 - ii. In the event that a Respondent's requested modifications violate State law, regulation, or policy, or would otherwise not be justifiable as being in the best interest of the State, the State may make a determination that a Respondent's Quote is no longer acceptable and therefore ineligible for

award. The section of the Contract identified as the Colorado Special Provisions are considered non-negotiable.

M. Ethics and Conflicts of Interest

- i. The Respondent must disclose in its Quote any potential or actual conflict of interest in connection with a response to this solicitation. A conflict of interest may include, but is not limited to, access to any non-public information by the Respondent regarding the solicitation or its subject matter.
- ii. The Respondent acknowledges that even the appearance of a conflict of interest may be harmful to the State's interests. The Respondent shall disclose in its Quote whether there currently is, or potentially could be, the appearance of a conflict of interest regarding this solicitation, its staff, any proposed subcontractors or partners, or any related business with the State.
- iii. Requirements set forth in this Section are continuing requirements throughout the solicitation process and, for the awarded Respondent, the Contract or Purchase Order term, including any extensions. Reference §24-18-201, C.R.S., et seq. (Proscribed Acts Related to Contracts and Claims); §24-50-507, C.R.S.(Conflict of Interest); §18-8-301, C.R.S., et seq. (Bribery and Corrupt Influence); §18-8-401, C.R.S., et seq. (Abuse of Public Office); §6-4-101, C.R.S., et seq., (Colorado Antitrust Act of 1992); §24-109-105, C.R.S. (Debarment and Suspension); and Procurement Rule R-24-101-107-01 (Ethics).

N. Protested Solicitations and Awards

An aggrieved party may file a protest concerning a Material Issue(s), at any phase of solicitation, including but not limited to, specifications, award or a disclosure of information marked confidential in the Quote. "Material issue" means a nontrivial defect in the solicitation or award that would prejudice the outcome of the procurement. The presence of multiple nonmaterial issues in a solicitation or award does not constitute a material issue unless the aggrieved party can establish that those nonmaterial issues together would prejudice the outcome of the

procurement.” The protest shall be submitted to the Community College of Aurora’s Procurement Official within three (3) business days after such aggrieved person knows, or should have known, of the facts giving rise thereto. Reference §24-109-102, C.R.S., as amended, and Procurement Rule R-24-109-102-01, et seq. Protests should be submitted via email to Charles Robinson Charles.robinson@ccaaurora.edu (303) 360-4713.

Commented [CJ1]: The protest time line for a DQ can be extended by the agency Procurement Official to 10 business days. You may want to consider this if you are posting your DQ for a longer period than the minimum, or if it is for a more complex subject matter

- O. Performance Outside of Colorado
Awarded Respondent, per Section 24-102-206, C.R.S., prior to contracting shall disclose in a written statement whether it anticipates performing or subcontracting any services under the contract, where such subcontracted services will be performed under the contract, including any subcontracts, and whether any subcontracted services under the contract or any subcontracts are anticipated to be performed outside the United States or the state. If the prospective vendor anticipates services under the contract or any subcontracts will be performed outside the United States or the state, the vendor shall provide in its written statement a provision setting forth why it is necessary or advantageous to go outside the United States or the state to perform the contract or any subcontracts.
- P. Service Disabled Veteran Owned Small Businesses (SDVOSB) (ref. §24-103-905, C.R.S., et seq)
 - I. SDVOSB Respondents must submit documentation of certification issued through the U.S. Department of veteran’s affairs in their Quote. §24-103-905 C.R.S. sets a SDVOSB goal of at least 3% of all contracts by dollar value be awarded to SDVOSBs who must be incorporated or organized in Colorado or they must maintain a place of business or have an office in Colorado and must be officially registered and verified as a SDVOSB by the Center for Verification and Evaluation within the United States department of veteran’s affairs.
 - ii. Verified SDVOSB Offers shall receive a preference of five (5) percent on their Quote. This preference applies only to the Quote price, and the SDVOSB Respondent must still meet all other requirements of this solicitation.

Q. Vendor Assistance

Any vendors needing support responding to solicitations may contact the Colorado Supplier Diversity Navigator at the [Statewide Equity Office of Supplier Diversity](#). Services provided include assistance with responding to solicitations, interpretation of solicitation documents, technical assistance referrals, availability of resources, and bond assistance through the Construction [Statewide Bond Assistance Program](#). The office can be reached during normal business hours by calling 303-866-5765 or emailing DPA_SupplierDiversityHelp@state.co.us.

Vendor Information

Vendor Name:

Federal ID Number (TIN):

Vendor Address:

Vendor Phone/Fax:

E-Mail Address:

Printed Name, Title:

Authorized Signature:

Payment Terms FOB Destination/Net 45

Using the Federal Government definition, does your company qualify as:

A Small Business Yes____ No____ A Woman Owned Business Yes____ No____

A Minority Business Yes____ No____ If Yes, State Ethnicity:

A Service Disabled Veteran Owned Small Business (SDVOSB) (If yes, provide certification) Yes____ No____

Are you a member of the ColoradoVSS System Yes____ No____

ColoradoVSS System vendor number:

Price List:

QUOTE PER SPECIFICATIONS. PRICE TO INCLUDE DELIVERY AS SPECIFIED, F.O.B. DESTINATION.

PROVIDE SUMMARY PRICING FOR THE FOLLOWING:

Line	Part Number	Description	Qty.	Unit Price	Extended Price
		Total Bid			

QUOTE DELIVERY IN WEEKS ARO _____

STATE ALL WARRANTIES AND LENGTH(S) OF TIME _____

- Vendors new to CCA may be required to submit additional information to prove responsibility as described in State of Colorado Procurement Code.
- College is solely responsible for determining suitability of offered product
- Shipping and miscellaneous fees are required to be included in bid, if applicable.
- Vendor shall be responsible for any damaged or incorrect product at their expense

-End of Bid Form-