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NIAGARA COUNTY  
DEPARTMENT OF MANAGEMENT & BUDGET  
DIVISION OF PURCHASING  
Philo J. Brooks County Office Building  
First Floor - Park Avenue Entrance  
59 Park Avenue  
Lockport, New York 14094-2740

October 22, 2024

## ADDENDUM# 1

**Bid# 2024-39  
Data Cabling II  
for  
Niagara County Information Technology**

The following addendum shall apply to and become a part of this Formal Request for Proposals:

1. Item #2 on spreadsheet ... I think the quantity of 338 should be on Item #1 (jacks), not item #2 (cable length).

**1.A. That is correct.**

**Please note the following corrections to the “Quantity” column for Exhibit I: Sealed Bid Worksheet:**

- a. Item# 1 - The quantity should be 338.
  - b. Item# 2 - The quantity should be blank – and is to be filled in by respondent.
  - c. Item# 3 - The quantity should be 30.
  - d. Item# 4 - The quantity should be blank – and is to be filled in by the respondent.
2. The quantity referenced above (338) should be 368. Site 1 = 73, Site 2 = 111, TOTAL= 184. 184 x2=368.  
**2.A. That is incorrect. Refer to page 19 and Exhibit I matches the quantity correctly.**
    - a. 338 is the approximate number of total inserts for blue cable only.
    - b. 30 is the approximate number of total inserts for white cable only.
  3. What are the addresses of the site(s)?  
**3.A. Drawings will be available upon request. Please contact Jennifer Zimmerman, Confidential Secretary, via e-mail at [Jennifer.Zimmerman@niagaracounty.com](mailto:Jennifer.Zimmerman@niagaracounty.com) or via telephone at (716) 439-7043.**

4. If the quantities in the RFP are approximate how will additions and subtractions to the scope be valued/handled (e.g., formal change order, quoted, T&M, etc)?
- 4.A. It is not anticipated that there will be changes to the scope. Typically, the quantities of data cables are not reduced, however some minor quantity increases may occur. Pricing for quantity changes will be at the 2024-39 bid rate.**
5. Page 17 - On site hours are 7am to 5pm VS Page 19 - 1st and 2nd shift. Which is correct?
- 5.A. On site hours are 7am to 5pm, however in the unlikely event department activities are interrupted, then the second shift may be required to complete a portion of the work.**
6. Can you send us a copy of the Drawings?
- 6.A. Drawings will be available upon request. Please contact Jennifer Zimmerman, Confidential Secretary, via e-mail at [Jennifer.Zimmerman@niagaracounty.com](mailto:Jennifer.Zimmerman@niagaracounty.com) or via telephone at (716) 439-7043.**
7. On page 4 "Bid Responses", may be submitted in either electronic format on Bid Net or Hard copy format. Can you please confirm if we submit bid response via Bid Net, then it's not necessary to send hard copy and a flash drive?
- 7.A. Please refer to the Notice section on page 4, "Bid responses". There are two options for bid submittals: either by electronic format or by hard copy format. Choose one submittal option: either electronic format or hard copy format. It is unnecessary to submit bid responses both electronically and by hard copy.**

**END OF ADDENDUM**

Sincerely,

Jennifer Marotta, Purchasing Agent  
Niagara County



**ADDENDA**

The following is confirmation of all the addenda upon which this bid proposal is based.

- Addenda # \_\_\_\_\_ - Received \_\_\_\_\_, 2024  
\_\_\_\_\_ Initialed by Rep.
- Addenda # \_\_\_\_\_ - Received \_\_\_\_\_, 2024  
\_\_\_\_\_ Initialed by Rep.

By signing and submitting this bid for consideration by Niagara County the vendor acknowledges that they have read, understand and agree to all aspects of the specifications without reservation or alteration.

Company Name: \_\_\_\_\_  
Bidder's Signature: \_\_\_\_\_  
Print Name and Position: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Federal Employer ID #: \_\_\_\_\_

**ALL OF THE ABOVE MUST BE COMPLETE OTHERWISE, BID WILL BE REJECTED.**